Case Analysis

Construction

Client

A growing Central Alberta construction firm with specializations in foundation & concrete services, waterproofing, telebelt, and equipment.

Project Scope

As an expanding construction firm, they contacted Digitex in a search to become more efficient. Digitex met with a frustrated accounting department that was spending hours sorting documents through ticket numbers and job numbers. Digitex found a highly intensive user based manual process, which involved tedious management from all administrative and accounting staff. The company wanted to understand if there was a way they could be more efficient and also lower the cost and amount of time it took to have someone manage their existing document workflow. It is an integral part of their everyday business to offer customers professional looking proposal documents and to develop brand and professionalism as well. A major issue Digitex faced was whether a solution could be found to integrate scanning with the network infrastructure for document retrieval and sharing purposes.

"We love the personal approach Digitex provides. They understand customer service."

Digitex Value

After careful analysis on-site and spending some time studying and understanding the constriction company workflow, Digitex was able to offer a suite of services. The end result was a 60-70% time reduction in administrative and accounting workflows. Soft-cost reductions included automation of workflow, the ability to help reduce time and better repurpose. This allowed the company to become more efficient allowing employees to focus more on core business activity and reduce the amount of time spent on technology.

Final Results

Digitex was able to offer a suite of services that created a seamless solution for day-to-day headaches:

1. OCR (Optical Character Recognition) technology was implemented that enabled customizable folders for a seamless scanning workflow

2. A workflow that made more sense for access and retrieving documents was implement and organized

3. Implementing of a payables process that reduced job processing time from hours to minutes.

4. Energy Star equipment to align with the company's green initiatives also while adhering to the need for professionally branded documents.

5. Integrated hardware that bridge to hap to communicate with a complex and reliable server infraestructure.

ABOUT DIGITEX

Digitex is a privately owned Alberta based company with offices in Calgary, Red Deer, Edmonton, Ft.McMurray, and Saskatchewan. Digitex has been providing document solutions & services since 1997.

1-877-DIGITEX (344.4839)

Red Deer ● Calgary ● Edmonton ● Fort McMurray ● Saskatchewan